

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES**

**ON**

**APRIL 25**

**23**

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on April 25, 2023 at 8:00 a.m. with the following persons:

TRUSTEES: Jonathan Sams, Jim VanDeGrift and Dan Jones (8:01 a.m.)

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Brian Elleman, Brad Edrington, Kenny Hickey, Jon Paul Campbell, Julia Sams and Mark Ferriell.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on April 10, 2023 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Department Reports:

**Fire/EMS:**

Mike Jameson, Fire Chief, informed the Board that Neil Arsenio is due a pay increase to \$18.39 per hour effective April 8, 2023 for the completion of his probationary period. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the increase in pay for Mr. Arsenio as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-04-09**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that he received the resignation of Full Time Paramedic Matthew Gray, effective April 28, 2023. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the resignation of Mr. Gray effective April 28, 2023. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-4-10**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for a Volunteer Paramedic has been posted and both he and the Assistant Fire Chief have recommended Matthew Gray to fill the position effective May 1, 2023 at the volunteer rate of pay. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve hiring Matthew Gray for Volunteer Paramedic effective May 1, 2023 at the volunteer rate of pay. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-04-11**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the board that it is renewal time for the contract with Medicount Management who handles our EMS billing services. Additionally, Chief Jameson will need to sign the client services agreement and requested authority to do so. Mr. Sams made a motion, seconded by Mr. VanDeGrift to authorize Michael Jameson to sign the Client Services Agreement to renew the contract with Medicount Management. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-04-12**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that the new Fire Engine has been on quite a few calls and is doing well.

Assistant Chief Elleman informed the Board that the Lebanon High School ROTC group added to their community service hours by working at Station 32. There were 16 participants and Chief Elleman worked with the group to give them some insight as to what the Fire and EMS service is all about. The students arrived at 06:00 and left at 13:00. The students cleaned the apparatus bay, the bathrooms, the kitchen and day room areas as well as learning other life skills.

**Road and Bridge:**

Kenny Hickey, Road/Maintenance Supervisor, informed the Board that he received 3 bids for 2 culvert repairs on Liberty-Keuter Road. The lowest bidder was Freeze Underground LLC at a cost of \$18,972.00. Mr. Hickey requested that the Board accept the bid. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-04-13**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey requested approval to repair a hose on the crack sealer at a cost of \$3,600.00 from The McLean Company. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the repair of the crack sealer at a cost of \$3,600.00 with The McLean Company. All present voiced a "YEA" vote

and the motion passed with **Resolution 23-04-14**. (A copy of the resolution will be included in the minutes.)

**Administration:**

Tammy Boggs, Township Administrator, requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$1,329.10. The purchases are \$841.44 from Amazon, \$253.04 from Radio Parts, \$15.30 from Unication USA, \$7.16 from Ace, \$202.17 from The Home Depot and \$9.99 from Crash Plan. Mr. Sams made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$1,329.10. All present voiced a "YEA" vote and the motion passed with **Resolution 23-04-16**. (A copy of the Resolution is included in the minutes.)

**General Reports:**

**CORRESPONDENCE:**

**IN:**

- Email from Ms. Osterman regarding Cold Springs Road
- Letter from Duke Energy regarding electric aggregation
- Letter from Carter Manufacturing with a donation to EMS
- Email from Mr. Gray with resignation of full-time status
- Email from Mr. Wellman regarding income tax
- Email from Mr. Garver regarding property on Greentree Road
- Email from Ms. Willison regarding mowing the ditch on State Route 42
- Email from Mr. Fodor regarding HOA at Cold Springs

**OUT:**

- Email to Ms. Osterman regarding Cold Springs Road
- Email to Mr. Wellman regarding income tax
- Letter to WC Regional Planning regarding Shaker Run Section 10B, Revision One
- Email to Mr. Garver regarding property on Greentree Road
- Email to Ms. Willison regarding mowing the ditch on State Route 42

**Fiscal Officer Reports:**

Amanda Childers, Fiscal Officer, requested authorization to repay the funds advanced from Lighting districts to the general fund. The repayments will be as follows: Liberty Acres (2422 \$300.00), New England Way (2406 \$100.00), Twin Oaks (2409 \$100.00), Tilton Green (2415 \$100.00), Liberty Heights (2425 \$50.00) and Buckeye Fields (2426 \$50.00) to the General Fund (1000 \$700.00). Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the repayments of funds previously advanced the lighting districts to be repaid to the General Fund as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-04-15**. (A copy of the Resolution is included in the minutes.)

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 34737 through 34782 (copy to follow) and Vouchers 398-2023 through 390-2023.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
4/10/23	4/11/23	361-2023	CARTER MANUFACTURING	2191-803-0000	\$200.00	EMS DONATION
					<b>\$200.00</b>	
4/14/23	4/18/23	381-2023	CITY OF MONROE	1000-591-0008	\$37,328.40	1ST QTR 2023 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
					<b>\$37,328.40</b>	
4/12/23	4/19/23	385-2023	S SCHNETZER	2031-892-0000	\$150.00	JURY DUTY PAYMENT REFUND
					<b>\$150.00</b>	
4/10/23	4/11/23	362-2023	M KELLEY	2041-302-0000	\$600.00	GRAVE OPEN/CLOSE R KELLEY SECT 52 LOT 6
4/11/23	4/19/23	382-2023	RAMSEY-MAGGARD MEMORIALS & LASER ART	2041-892-0000	\$432.00	R & M KELLEY FOUNDATION SECTION 52, LOTS 6 & 7
4/11/23	4/19/23	383-2023	RAMSEY-MAGGARD MEMORIALS & LASER ART	2041-892-0000	\$172.80	F MARSHALL FOUNDATION SECTION 26, LOT 5
4/17/23	4/19/23	387-2023	RAMSEY-MAGGARD MEMORIALS & LASER ART	2041-892-0000	\$182.40	R & M KELLEY FOUNDATION SECTION 52, LOTS 6 & 7
4/17/23	4/19/23	388-2023	RAMSEY-MAGGARD MEMORIALS & LASER ART	2041-892-0000	\$96.00	F MARSHALL FOUNDATION SECTION 26 LOT 5
					<b>\$1,483.20</b>	
4/18/23	4/20/23	397-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-101-0000	\$1,712,442.16	FEBRUARY 2023 1ST HALF SETTLEMENT TAX YEAR 2022 (DIRECT DEPOSIT)
					<b>\$1,712,442.16</b>	

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
		398-2023				VOID
		399-2023				VOID
		400-2023				VOID
		401-2023				VOID
		402-2023				VOID
		403-2023				VOID
		404-2023				VOID
4/4/23	4/11/23	357-2023	SEDGWICK	2191-299-0000	\$760.88	LIFE SQUAD SERVICES
4/3/23	4/11/23	358-2023	BUCKEYE HEALTH PLAN	2191-299-0000	\$412.75	LIFE SQUAD SERVICES
4/10/23	4/11/23	359-2023	SEDGWICK	2191-299-0000	\$570.55	LIFE SQUAD SERVICES
4/10/23	4/11/23	360-2023	PERENNIAL ADVANTAGE OF OHIO INC	2191-299-0000	\$373.46	LIFE SQUAD SERVICES
4/7/23	4/17/23	363-2023	HNB-ECHO	2191-299-0000	\$128.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/7/23	4/17/23	364-2023	CGS	2191-299-0000	\$431.87	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/7/23	4/17/23	365-2023	HUMANA	2191-299-0000	\$809.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/10/23	4/17/23	366-2023	HNB-ECHO	2191-299-0000	\$14.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/10/23	4/17/23	367-2023	AARP SUPPLEMENTAL	2191-299-0000	\$108.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/10/23	4/17/23	368-2023	ANTHEM BLUE	2191-299-0000	\$110.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/10/23	4/17/23	369-2023	HNB-ECHO	2191-299-0000	\$186.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/10/23	4/17/23	370-2023	UNITED HEALTHCARE	2191-299-0000	\$242.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/10/23	4/17/23	371-2023	ANTHEM BLUE	2191-299-0000	\$570.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/11/23	4/17/23	372-2023	HUMANA	2191-299-0000	\$96.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/11/23	4/17/23	373-2023	AETNA	2191-299-0000	\$511.69	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/11/23	4/17/23	374-2023	CGS	2191-299-0000	\$2,290.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/12/23	4/17/23	375-2023	HNB-ECHO	2191-299-0000	\$918.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/13/23	4/17/23	376-2023	AARP SUPPLEMENTAL	2191-299-0000	\$109.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/13/23	4/17/23	377-2023	CGS	2191-299-0000	\$363.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/13/23	4/17/23	378-2023	HNB-ECHO	2191-299-0000	\$433.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/14/23	4/17/23	379-2023	CIGNA	2191-299-0000	\$45.73	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/14/23	4/17/23	380-2023	UNITED HEALTHCARE	2191-299-0000	\$412.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/11/23	4/19/23	384-2023	TRANSAMERICA LIFE INSURANCE COMPANY	2191-299-0000	\$108.77	LIFE SQUAD SERVICES
4/13/23	4/19/23	386-2023	ANTHEM COMMUNITY INSURANCE	2191-299-0000	\$128.00	LIFE SQUAD SERVICES
4/17/23	4/19/23	389-2023	NATIONAL ASSOCIATION OF LETTER CARRIERS	2191-299-0000	\$115.05	LIFE SQUAD SERVICES
4/17/23	4/19/23	390-2023	HNB-ECHO	2191-299-0000	\$108.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/17/23	4/19/23	391-2023	OPTUM	2191-299-0000	\$296.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/17/23	4/19/23	392-2023	ANTHEM BLUE	2191-299-0000	\$312.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/17/23	4/19/23	393-2023	UNITED HEALTHCARE	2191-299-0000	\$322.17	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/17/23	4/19/23	394-2023	UNITED HEALTHCARE	2191-299-0000	\$617.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/18/23	4/19/23	395-2023	HUMANA	2191-299-0000	\$42.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/18/23	4/19/23	396-2023	AETNA	2191-299-0000	\$474.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/19/23	4/24/23	405-2023	AARP SUPPLEMENTAL	2191-299-0000	\$114.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/19/23	4/24/23	406-2023	AETNA BETTER HEALTH	2191-299-0000	\$607.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/19/23	4/24/23	407-2023	CGS	2191-299-0000	\$2,144.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/20/23	4/24/23	408-2023	UNITED HEALTHCARE	2191-299-0000	\$433.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/20/23	4/24/23	409-2023	UNITED HEALTHCARE	2191-299-0000	\$868.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/21/23	4/24/23	410-2023	HNB-ECHO	2191-299-0000	\$182.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/21/23	4/24/23	411-2023	AETNA	2191-299-0000	\$464.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/21/23	4/24/23	412-2023	US TREASURY DEPT OF VA	2191-299-0000	\$621.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					<b>\$17,860.64</b>	

**Other Business:**

None.

**Visitor Concerns:**

None.

**Trustee Reports:**

A motion was made by Mr. Sams that the Board of Trustees adjourns into executive session to discuss EMS/Fire Personnel and Real Estate matters pursuant to ORC 121.22 (G) (1) and (G) (8) at 8:11 a.m. The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. Jones “YEA”, Mr. Sams “YEA” and Mr. VanDeGrift “YEA” the executive session was entered.

By motion of Mr. VanDeGrift that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Sams the executive session ended. Upon call of roll, Mr. Jones “YEA”, Mr. Sams “YEA” and Mr. VanDeGrift “YEA” the Board returned to regular session at 8:36 a.m.

Mr. Sams made a motion, seconded by Mr. VanDeGrift to create a new position and adopt a job description for Deputy Fire Chief within the Fire Department effective April 25, 2023. All present voiced a “YEA” vote and the motion passed with **Resolution 23-04-17**. (A copy of the Resolution is included in the minutes.)

Mr. Sams made a motion, seconded by Mr. VanDeGrift to post for the position of Deputy Fire Chief. All present voiced a “YEA” vote and the motion was passed.

Mr. Hickey requested authorization to put our new logo on the street signs.

Mr. Sams stated that he would like Neil Armstrong Way to continue on State Route 123 to State Route 122. Mrs. Boggs agreed to check with ODOT regarding this matter.

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for May 8, 2023 at 7:00 P.M.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 23-04-09  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY  
INCREASE FOR NEIL ARSENIO**

**WHEREAS**, Neil Arsenio has completed his one-year probationary period; and

**WHEREAS**, the Fire Chief has determined that Neil Arsenio’s pay rate should be increased to \$18.39 per hour; and

**WHEREAS**, Neil Arsenio’s \$18.39 per hour pay rate is effective as of April 8, 2023; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$18.39 per hour effective April 8, 2023.

Mr. Sams moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	“YEA”
Mr. Sams	“YEA”
Mr. VanDeGrift	“YEA”

Resolution adopted this 25<sup>th</sup> day of April, 2023.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-04-10  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESIGNATION FOR MATTHEW GRAY,  
FULL-TIME PARAMEDIC  
EFFECTIVE APRIL 28, 2023**

**WHEREAS**, the Fire Chief was notified that Matthew Gray resigned his position of full-time paramedic with Turtlecreek Township; and

**WHEREAS**, the effective date of the resignation will be April 28, 2023; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Matthew Gray, effective April 28, 2023.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 25<sup>th</sup> day of April, 2023

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-04-11  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE MATTHEW GRAY, EFFECTIVE MAY 1, 2023  
AS A VOLUNTEER PARAMEDIC**

**WHEREAS**, the department has a position of "Volunteer Paramedic" within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Matthew Gray be hired as a Volunteer Paramedic working a 24-hour shift per month on station; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby approves the hiring of Matthew Gray for the position of Volunteer Paramedic, effective hire dated of May 1, 2023 at the volunteer rate of pay per run. Mr. Gray's hours of work will be a 24-hour shift per month on station.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 25<sup>th</sup> day of April, 2023

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Signed: \_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-04-12  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE CHIEF MICHAEL JAMESON  
TO EXECUTE THE CLIENT SERVICES AGREEMENT  
WITH MEDICOUNT FOR EMS BILLING SERVICES**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a contract with Medicount for EMS billing services and it is a renewal time for the contract; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have authorized Chief Michael Jameson to sign the Client Services Agreement.

**THEREFORE**, by motion of Mr. Sams and seconded by Mr. VanDeGrift the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 25<sup>th</sup> day April, 2023

Signed: \_\_\_\_\_ " YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-04-13  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have determined a need for repairs to two (2) roadway culverts on Liberty-Keuter Road; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio obtained quotes for the project from three (3) vendors and awarded the project to the lowest bidder, Freeze Underground LLC; and

**WHEREAS**, the cost of the project will be \$18,972.00 and the source of the funds for repairs will be the Motor Vehicle License Fund (2011-330-360-0000 Contracted Services) ; and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the road repairs at the approximate cost of \$18,972.00.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Adopted this 25<sup>th</sup> day of April, 2023

Signed: \_\_\_\_\_ “YEA”  
 \_\_\_\_\_ “YEA”  
 \_\_\_\_\_ “YEA”  
 Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-04-14  
 TURTLECREEK TOWNSHIP  
 WARREN COUNTY, OHIO**

**WHEREAS**, the Turtlecreek Township Road Department has a need to repair a hose on the crack sealer; and

**WHEREAS**, the cost of the repair will be \$3,600.00 from The McLean Company; and

**WHEREAS**, the source of the funds will be the Road Fund 2031 (2031-330-323-0000 Repairs and Maintenance); and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the repair for the crack sealer in the amount of \$3,600.00 from The McLean Company.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a “YEA” vote and the motion was passed.

Adopted this 25<sup>th</sup> day of April, 2023

Signed: \_\_\_\_\_ “YEA”  
 \_\_\_\_\_ “YEA”  
 \_\_\_\_\_ “YEA”  
 Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-04-15  
 TURTLECREEK TOWNSHP  
 WARREN COUNTY, OHIO**

**A RESOLUTION AUTHORIZING REPAYMENT OF FUNDS ADVANCED FROM LIBERTY ACRES (2422 \$300.00), NEW ENGLAND WAY (2406 \$100.00), TWIN OAKS (2409 \$100.00), TILTON GREEN (2415 \$100.00), LIBERTY HEIGHTS (2425 \$50.00) AND BUCKEYE FIELDS (2426 \$50.00) TO THE GENERAL FUND (1000 \$700.00)**

**WHEREAS**, the Turtlecreek Township Board of Trustees has determined that it is necessary to repay advanced funds from the lighting districts back to the General Fund; and,

**NOW THEREFORE, BE IT RESOLVED** by the Turtlecreek Township Board of Trustees that the Fiscal Officer is authorized to transfer from Liberty Acres (2422 \$300.00), New England Way (2406 \$100.00), Twin Oaks (2409 \$100.00), Tilton

Green (2415 \$100.00), Liberty Heights (2425 \$50.00) and Buckeye Fields (2426 \$50.00) back to the General Fund (1000 \$700.00) upon receipt of the first half settlement from Warren County in 2023.

**BE IT FURTHER RESOLVED** that the Liberty Acres, New England Way, Twin Oaks, Tilton Green, Liberty Heights and Buckeye Fields Lighting District Funds were previously established.

Mr. Sams moved to adopt the foregoing resolution. Mr. VanDeGrift seconded the motion. All voiced a "YEA" vote and the resolution was passed.

Adopted this 25<sup>th</sup> day of April, 2023

Signed:	_____	"YEA"
	_____	"YEA"
	_____	"YEA"
Attest:	_____	Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 23-04-16

Date of Resolution: April 25, 2023

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:



**Section 1.** This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. Sams	YEA
Mr. VanDeGrift	YEA

Resolution adopted this 25<sup>th</sup> day of April, 2023.

**CERTIFICATION:**

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 23-04-17  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION WHEREAS THE BOARD OF TRUSTEES  
OF TURTLECREEK TOWNSHIP  
HAVE DETERMINED TO CREATE A NEW POSITION  
WITHIN THE FIRE DEPARTMENT OF  
DEPUTY FIRE CHIEF AND ADOPT A  
JOB DESCRIPTION FOR THE POSITION**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have determined that a new position of Deputy Fire Chief is necessary within the Fire Department; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township have adopted a job description for this position within the Fire Department effective April 25, 2023; and

**THEREFORE**, by motion of Mr. Sams and seconded by Mr. VanDeGrift the above resolution to create the new position and adopt the job description for the position was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 25<sup>th</sup> day April, 2023

Signed: \_\_\_\_\_ " YEA"  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ "YEA"  
\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

End of Minutes.